

## IADVL Kerala

### Research Facilitation Cell

IADVL Kerala aims to promote and support research in the field of Dermatology , Venereology, and Leprosy in the form of research grants every year. The maximum permissible amount is Rs 100000/- for two projects.

#### Guidelines for research grant

1) **Area of Research:** Basic sciences, Clinical studies, Clinical trials, Diagnostic tests, Epidemiological studies, Quality of life studies, etc in Dermatology, Venereology and Leprosy

2) **Investigators:**

2. a **Principal investigator:** IADVL life member.

1<sup>st</sup> preference - Practitioners from private /Govt hospitals.

2<sup>nd</sup> preference- Faculty from private/ Govt Medical colleges

2. b **Co-investigators:**

1) In interdepartmental research, the co-investigators can be from non-dermatology departments.

2) Dermatology Post graduates can be co-investigators. By no means a post graduate thesis will be funded

3) **Grant:**

3. a) Total amount available for funding is Rs 1 lakh.

3. b) Maximum of two projects will be funded. In case of a single project getting selected the maximum amount allotted would be Rs 1 Lakh or the budget of the project which ever is lesser. In the case of two projects, each project will be given a maximum

of Rs 50000 or the budget of the project whichever is lesser. The final decision on suitability for funding shall be taken by a Jury comprising research facilitation cell members.

**3. c)** The grant cannot be used for thesis, for projects longer than one year, and projects partly funded by another grant.

**3.d) 1)** Disbursal of the grant will be quarterly in the proportion 40, 40, 20.

**2)** The final amount will be disbursed only after completion (sub-clause **8. a)** of the project.

**3)** The grant amount will be disbursed to the principal investigator, not to the institution

**4)** In multicentric trials, the grant will be disbursed to the principal investigator. It is the responsibility of the principal investigator to disburse the amounts among the participating centers

**4) Project Submission:**

**4. a)** The research proposals should be submitted in the proper format (Application form II).

**4. b)** An applicant can submit more than one proposal.

**4. c)** Multicentric projects can be submitted.

**4.d)** Refrain from including identifier (including Clinical Trials Registry number or Institute Ethics Committee name) in part II of the application form.

**4. e)** Only duly filled and signed application forms along with mandatory documents (refer Application form II) will be accepted for evaluation by reviewers.

**5) Selection of the projects:**

**5. a)** The proposals will be ranked by a jury composed of the members of the research facilitation cell based on the criteria put forward by the IADVL Kerala.

**5. b)** If a member of the research facilitation cell has submitted a project, that member will not be participating in the selection process. If the total number of evaluators is less than 3 then a suitable substitute will be selected by the Executive committee of IADVL Kerala from a pool constituted by faculty members of medical colleges of Kerala, not less than the rank of Associate Professors.

**5. c)** The jury has the right to propose suggestions for the modification and improvement of the proposal.

5.d) The investigators should not deviate from the approved research protocol. In case of deviation, a prior intimation with valid explanation and necessary approval from IADVL KERALA has to be obtained

**6) Duration of research:**

**6. a)** The funded research should be completed in a period of one year. The status of the project has to be furnished every quarter.

**6. b)** In the unexpected event of the research not being completed in the said time frame, the permission of the research facilitation cell is required for extending the duration of completion.

**7) Documents to be submitted :**

**7. a)** Application form I & II

**7. b) Ethics committee approval:** Certificate of approval by the Institution Ethics committee.

**7. c) Clinical trials:** The registration with the Clinical Trials Registry- India has to be submitted within 3 months.

**7.d) Undertaking:** The investigators have to submit an undertaking that the proposal is not a part of any ongoing concurrent funded research/ postgraduate thesis project.

**7.d)** No objection letter from the head(s) of concerned department(s)/ institution(s) for co-investigators from other specialities

7.e) No objection letter from the head(s) of concerned department(s)/ institution(s) in the case of multicentric projects

7. f) CV of Principal Investigator & CV of co-ordinator in multicentric trials

**8) Completion of the project:**

8. a) The project is said to be complete when it is either published in an indexed journal or presented during the CUTICON.

8. b) It is mandatory that the Principal Investigator has to be the corresponding author in any scientific publication(s) arising out of the project

8. c) The Grant has to be acknowledged in every mode of presentation, i.e. paper, poster, or article

**9) Submission of expenditure:**

9. a) Statement of expenditure has to be submitted to the research facilitation cell after every quarter and within three months after completion of the project along with invoices of purchased materials for audit.

9. b) Unutilized amount with the accrued interest has to be refunded to IADVL Kerala.

9. c) In the case of a multicentric project, the Principal Investigator will be responsible for its satisfactory completion and submission of the accounts and project report

**Legal liabilities:** IADVL Kerala will not be responsible for any legal liabilities arising out of the research.

# IADVL KERALA RESEARCH GRANTS 2022

## APPLICATION FORM 1

### General Information

*(Adequate information must be furnished in a brief but self-contained manner to enable the IADVL Kerala Research Facilitation Cell to evaluate the project)*

#### PROJECT TITLE:

#### 1) RESEARCH FACULTY INFORMATION

##### Principal investigator

Name:

Age :

Gender:

Qualification:

IADVL membership number: LM/

Affiliated institution/hospital:

Mailing address:

Telephone (Mobile):

Email address:

##### Present professional responsibilities

- Departmental:
- Institutional:
- University:
- Association of concerned specialty:
- Others:

**Brief CV of the Principal investigator (Maximum two pages, to be submitted separately)**

**Details of the IADVL or other research projects that the principal investigator was or is engaged in:**

Sl.No	Name of the project	IADVL project (Y/N)	Year of commencement	Current status ( completed or ongoing)	Published(Y/N) If yes Citation/DOI

**Co-investigator(s)**

No	Name	Age/ Gender	Speciality	Degree	LM no:	Role in study	Phone No:	Signature

**Details of the IADVL or other research projects that the co-investigator/s was/ were or is/are engaged in:**

Sl. no	Name of the co-investigator	Name of the project	IADVL project (Yes/No)	Year of commencement	Current status (Completed or ongoing)	Published Yes/ No. If yes Mention Citation/DOI

**2) CENTRE(S) WHERE THE RESEARCH WILL BE CONDUCTED (IN CASE OF MULTICENTRIC STUDY, PLEASE SPECIFY WHERE INVESTIGATIONS WILL BE CARRIED OUT):**

**3) WORK DONE BY THE INVESTIGATOR(S) ON THE STUDY SUBJECT:**

- Selection of subjects, standardization of methods, and results, if any:

- List of their significant publications in the last 5 years in this regard:

**4) DETAILS OF CO-ORDINATORS (IN CASE OF A MULTICENTRIC STUDY) & FACILITIES AVAILABLE AT EACH CENTRE**

S. No	Name	Age/ Gender	Designation/ Affiliation	IADVL LM No.	Contribution to the study	Contact Details	Short CV Included separately (Max 2 pages) (Y/N)	Infrastructure (equipment/ manpower) available in the institution for the project

**5) DETAILS OF THE BENEFICIARY ACCOUNT TO WHICH THE GRANT FUNDS WILL BE TRANSFERRED:**

- a. Beneficiary name: \_\_\_\_\_ IFS code: \_\_\_\_\_
- b. Name of the Bank: \_\_\_\_\_ Account No: \_\_\_\_\_

**6) SIGNATURE OF THE PRINCIPAL INVESTIGATOR AND ALL CO-INVESTIGATORS**

**IADVL KERALA  
Research Grants-2022**

**APPLICATION FORM II**

*Please Note:*

- *To enable blinded review, NO IDENTIFIER (i.e name of the Institution/ college where the research project is to be carried out, name of the investigators, name of the ethics committee, CTRI No etc) should figure in this application including Case Record Form and Consent Form.*
- *Only IADVL life members can apply as Principal Investigator*

**DETAILS OF THE RESEARCH PROJECT**

- 1. Title of the project with acronym if any:**
- 2. Executive Summary of Project (Not more than 500 words including research question/research hypothesis)**
- 3. Field of research (Please give up to 3 keywords/subheadings)**
- 4. Project Objective(s):**  
**Primary**  
**Secondary**
- 5. Background (Existing knowledge in the field, working hypothesis in the context of previous work done, can add up to 10 relevant references, not more than 1500 words)**
  - Background with a brief review of literature
  - Existing deficiencies of current literature
  - The rationale of the current study
  - Anticipated outcomes and clinical relevance of those outcomes
- 6. Methodology:**
  - a. Study design (suitable to fulfil objectives)
  - b. Duration of study



- c. Study population (from whom study subjects will be drawn)
- d. Study subjects {specifying study groups (Both cases and controls if any)}
  - i. Inclusion criteria including methods of inclusion (Clinical and/or investigational)
  - ii. Exclusion criteria including methods of exclusion (Clinical and/or investigational)
  - iii. Withdrawal criteria (Situations warranting exclusion during the study)
  - iv. Rescue criteria in case of occurrence of expected adverse outcomes
- e. Sample size (including details of estimation & sampling technique)
- f. Randomization, allocation concealment and blinding methods (if applicable)
- g. Methods of collection of data
  - i. Demographic and personal data
  - ii. Clinical data
  - iii. Laboratory data: [For investigative/experimental studies, details of the procedure of investigation(s) studied and measurement of the efficacy of investigation(s)]
  - iv. Therapeutic response data: Details of intervention(s) and measurement(s) of efficacy and safety of intervention(s) if any
  - v. Data safety monitoring plans in case of clinical trials
- h. Study variables (data to be recorded to fulfil the objectives): (For therapeutic studies, primary and secondary endpoint measurements, safety data)
- i. Statistical methods: Describe in detail the methods used to present and analyze different study variables with reference to the objective(s) of the study
- j. Operational definitions
- k. References

**7. Evaluation Criteria- Definition of success/failure:**

**8. Proposed Deadlines:**

- Project Beginning Date:
- Project Ending Date:

**9. Detailed research plan & Timing (work-flow):** Describe in the detail project timeline and specific milestones in a Gantt chart format.

## 10. Significance of project/originality

11. **Budget requirements:** Detailed break-up and justification with proper use of nomenclature of items to be bought

	<b>Items</b> (provide details with quantity under each head)	<b>Source of supply</b> <b>(wherever applicable)</b>	<b>Justification for budget</b>	<b>Amount (Rs)</b>
<b>1</b>	Equipment			
<b>i</b>				
<b>ii...</b>				
<b>2</b>	Chemicals/Reagents/Other Consumables			
<b>i</b>				
<b>ii...</b>				
<b>3</b>	Stationery and contingencies			
<b>i</b>				
<b>ii..</b>				
4	Miscellaneous expenses, i.e. Ethics Committee fees Trial Insurance fees (if required)			
6	GST (if applicable)			
7.	Institute administrative charges			
	Total			
	Desired fund flow			
	<ol style="list-style-type: none"> <li>1. Initial Funding</li> <li>2. First Quarter</li> <li>3. Second Quarter (accompanied by half-year Progress)</li> <li>4. Final (After completion and submission of the report)</li> </ol>			

12. Link with other projects (Ad-hoc, taskforce, or collaborative)

13. What are the other facilities/services (technology, infrastructure, equipment and human resource) required for this research project:
14. Confirm that these facilities/services (technology, infrastructure, equipment and human resource) required for the project are available at the research centre:
15. Is the necessary support from various other specialities required for the conduct of the project available? If so, specify.
16. Has a letter of consent regarding utilization of facilities/services been obtained from the Head(s) of the Department(s) involved in the research project? (It is mandatory to submit the Letter separately while submitting the research proposal)
17. Does the research project require collaboration with an external agency/service provider? If yes, the nature and terms of collaboration and also the status of MoU with the collaborator to be submitted before initiation of the project.
18. Do you consider the proposed number of subjects will be available within the proposed period of study?
19. Has Ethics committee approval been obtained? (if obtained, to be attached separately while submitting the project) . Ethics committee approval from all centres will need to be submitted, for a multi-centric study)
- 21) Has the study been registered with the Clinical Trials Registry-India ( if applicable) ? (if obtained, to be attached separately while submitting the project and if not, to be submitted within 3 months of approval of grant)

**Please note:** Submission of Ethics Committee Approval and CTRI number ( if applicable) is mandatory for release of grant for all projects that are sanctioned IADVL Research grant

**Appendix 1:** Case Record Form/Questionnaire (Specific to objectives of the study and study variables): Avoid identifiers

**Appendix 2:** Consent form in English and local language: Avoid identifiers

**Checklist: To be submitted separately**

**Mandatory at the time of submission**

- a. Application form I
- b. Application form II
- c. CV of Principal Investigator
- d. CV of Coordinators (In case of a multicentric study)
- e. Letter of Consent from Head/s of the Department/s involved in the research projects (Principal investigator/s and Co-investigator/s)
- f. Letter of consent from Head/s of Institution/s or Centre/s involved in the research project.
- g. Undertaking by the investigators

**Mandatory before the release of grant**

- a. Ethics committee approval from each study center/s
- b. CTRI registration submission acknowledgement
- c. MoU with Collaborators, if applicable
- d. Clinical trial Insurance, if applicable
- e. GST registration details, if applicable

**Jury Comments:**

## **UNDERTAKING**

We the investigators of the research proposal titled ‘.....’ submitted for IADVL KERALA Research Grant, for the year 2022 hereby declare that we will abide by regulations for IADVL KERALA research grants and agree :

(i) To provide the IADVL KERALA with a report on the status of the project and a financial report every quarter, and before IADVL Executive Committee at the conclusion of the Project .

(ii) To not deviate from the research protocol approved by IADVL KERALA. In case of deviation, a prior intimation with valid explanation and necessary approval from IADVL KERALA will be obtained.

(iii) To complete the research project within 1 year.

(iv) To submit the results for presentation in CUTICON and for publication in indexed state, national or international journals, with an acknowledgement of the Grant

(v) To acknowledge the Grant in every mode of presentation, i.e. paper, poster or article

(vi) To return any unused part of the grant along with any interest accrued to the IADVL KERALA on completion of the project

(vii) To submit the financial account of the project and final report within 3 months of its completion along with invoices of purchased materials for audit

(viii) To utilize the Grant only for those aspects for which it has been sanctioned

(ix) To not to apply for any grant for the same project with any other organization/institutions, public or private.

(x) To abide by all terms and conditions related to the grant that IADVL KERALA has at the time of approving it and also those that can come into force during the study period.

(xi) To accept all legal liability since IADVL KERALA is only the funding body

(xii) To submit any documents related to research project as and when requested by the IADVL

(xiii) To provide original bills and/or invoices as and when requested by the IADVL KERALA

We also declare that

Our project is not linked to any existing ongoing project / postgraduate thesis or will not be linked to a future project.

We have not received funding for a similar project from any source

The Principal Investigator will be the corresponding author for any publication arising out of this funded project.

We declare that we have no Conflicts of Interest in regard to the subject of this project with a pharmaceutical company or any other organization other than the IADVL KERALA.

We accept that that if we do not follow this undertaking or if there is any deviation, we will not be considered for any research grant from IADVL KERALA in future.

Signature/s of Investigator/s

Countersign of the Head of Institution